



## Minutes Ordinary meeting held on 11<sup>th</sup> July 2024

These minutes are provisional until they are signed by the chair at the next meeting of the parish council.

### Meeting No 726

Present:- Cllrs Leroy St Louis (Chair), Alexander, Lorna St Louis,  
Cllr Edmonds (WDBC), Peter van Delft (clerk),

Meeting opened 7.38pm

1. The chair welcomed all those present
2. Apologies – Cllrs Govett and Law
3. Dispensations & declarations of interest – none declared.
4. Minutes of previous meeting 725 were signed as a true and accurate record of that meeting, proposed Cllr Lorna St Louis, seconded Cllr Alexander, all in favour
5. Finance –
  - 5.1 Payments approved –

Peter van Delft – clerk salary (May – June)	£330.85
HMRC – PAYE for clerk	£ 12.40
Lewdown Grouped Parish Council – projector hire	£ 10.00

Proposed Cllr Alexander, seconded Cllr Lorna St Louis, all in favour.
  - 5.2 R.F.O. reported a credit balance of £4,772.87 after approved payments, proposed Cllr Leroy St Louis, seconded Cllr Alexander, all in favour.
  - 5.3 Bank signatory update- removal and additions. It was resolved to include Cllr Law and remove previous Cllrs, proposed Cllr Alexander, seconded Cllr Lorna St Louis, all in favour.
  - 5.4 Financial regulation policy – Approval of updated N.A.L.C. version. It was resolved to adopt the policy, motion proposed by Cllr Lorna St Louis, seconded Cllr Alexander, all in favour.
  - 5.5 Anti-Fraud & Corruption Policy – The R.F.O. requested that this policy is held over to the next meeting.
  - 5.6 AGAR. Notification of exempt status logged by external auditor. The R.F.O. reported that the external auditor acknowledged receipt of the documents with no further action due.
6. Cllr Edmonds of WDBC reported that the draft accounts had shown a small credit surplus had been achieved despite the challenges it faced in the current circumstances, the accounts would now go to the external auditor. The council had been busy with the recent General election. The various committee's would next meet on 23<sup>rd</sup> July to resume work.
7. Reports from Councillors – Cllr Leroy St Louis reported that he had received a dog fouling complaint from a parishioner, the Cllr advised that the complaint could be registered and dealt with through the W.D.B.C. website. Cllr Edmonds suggested that WDBC could manage the complaint through its dog warden and reminded the council that signage was available from WDBC and that dog warden patrols could be actioned.
8. Parish Councillors vacancies – The chair reminded councillors that two vacancies remained.
9. Table Tennis – Council initiative to help with health & fitness. It was resolved to hold this item over to the next meeting when full council is present.
10. Correspondence – The clerk informed that two letters were received in connection to planning application 1311/24/FUL, both letters provided detailed reasons for objection to the proposal.

11. Members of the public open forum – One member present who wished to comment on planning application 1311/24/FUL, the parishioner gave detailed reasons for objecting to the proposal mainly citing privacy issues, drainage management and the business viability of the proposal when considering existing similar established businesses are present in the local vicinity. The parishioner also enquired what could be done to reduce the speed of vehicles through Portgate. The chair informed that after many years of communication with Devon Highways it proved difficult to introduce a reduction in the speed of vehicles on a that stretch of road that has a speed limit of 60mph. Cllr Edmonds informed that the local PCSO could be contacted to request a speed check.

12. Planning app. 1861/24/CLP - Certificate of lawfulness for proposed extension & alterations including erection of a double garage.  
Gingerbread Cottage Lifton PL16 0AT

This application is for notification purposes only.

Planning app. 1311/24/FUL – Installation of 4no glamping pods for overnight guest use, associated decking, reinforced grass track and parking/turning area, service bicycle storage & recycling/refuse storage and landscaping of site.  
Sunnybrook Farm, Portgate, Lewdown, EX20 4PZ

Council decision – Object – Proposed Cllr Lorna St Louis, seconded Cllr Alexander, all in favour.

Meeting closed 8.42.

Date time and place of next meeting – 3<sup>rd</sup> September 2024 – 7.30pm at Stowford Parish Hall