

## Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority:

Stowford Parish Council

County area (local councils and parish meetings only):

Devon

Financial year ending 31 March 2024

Prepared by (Name and Role):

Peter van Delft Clerk/ RFO

Date:

10/05/2024

Balance per bank statements as at 31/3/24:

e.g Current Account

£ 4,317.00

High Interest Account

-

Building Society Premium Account

-

£

4,317.00

Petty cash float (if applicable)

-

Less: any un-presented cheques as at 31/3/xx  
(normally only current account)

Cheque number

154

0.00

157

0.00

158

0.00

0.00

Add: any un-banked cash as at 31/3/xx

e.g Allotment rents banked 30/3/xx (but not credited until 2 April)

50.00

Net balances as at 31/3/24 (Box 8)

4,317.00