

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipt basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Stowofrd Parish Council

County area (local councils and parish meetings only): West Devon Borough Council

Financial year ending 31 March 2023

Prepared by (Name and Role): Peter van Delft (clerk & RFO)

Date: 31.03.23

		£	£
Balance per bank statements as at 31/3/xx:	31.03.23		
Lloyds Bank	account 1	5,241.0	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		5,241.0
 Petty cash float (if applicable)			-
 Less: any un-presented cheques as at 31/3/23 (enter these as	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
 Add: any un-banked cash as at 31/3/23			-
 Net balances as at 31/3/23 (Box 8)			<u><u>5,241.0</u></u>